



State of Idaho  
Building, Construction & Real Estate Bureau

**BRAD LITTLE**  
Governor  
**RUSSEL BARRON**  
Administrator

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(208) 334-3233  
dopl.idaho.gov

## CONTEST REQUEST FORM

Any appeal must be sent to the Division of Occupational and Professional Licenses no later than thirty (30) days after receiving the Recommendation and Notice of Intent to Impose Civil Penalty.

**NAME:**

**CASE NO:**

**REASON FOR APPEAL** *Provide a detailed report of why you are appealing and attach any supporting documentation you believe is relevant. You may attach additional sheets of paper if needed. The appeal may be faxed to 877-810-2840 or emailed to [dpbcomplaints@dopl.idaho.gov](mailto:dpbcomplaints@dopl.idaho.gov). If you fax or email your appeal, please include a completed credit card authorization form, available at [http://dbs.idaho.gov/forms/general/dbsCC\\_Auth.pdf](http://dbs.idaho.gov/forms/general/dbsCC_Auth.pdf)*

Note: An appeal bond of \$200 must accompany any appeal.

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PRINTED NAME

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SIGNATURE

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DATE

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PHONE NUMBER

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EMAIL ADDRESS